

# Create Reservation for Storage Location Transfer Posting

## Use

This activity is performed to create a reservation for Sloc-to-Sloc Transfer Posting.

## Procedure

1. Access the transaction using any of the following navigation options:

<b>SAP menu</b>	<i>Logistics → Materials Management → Inventory Management → Reservation → Create</i>
<b>Transaction code</b>	<b>MB21</b>

2. On the **Create Reservation Initial Screen**, make the following entries:

Field Name	User action and values	Comment
Base Date	Current Date	Specifies the date for which the goods movement is planned
Movement Type	<b>311</b> – TF trfr within plant	Enter the code of the required movement type or choose a movement type from the list of possible entries.
Plant	Choose from the dropdown list	Code of the plant that will receive or issue the goods.
<b>Reference</b>		
Reservation		If you enter the number of an already existing reservation, certain data from that document will appear as default values in the reservation that is to be created.

### Create Reservation: Initial Screen

The screenshot shows the 'Create Reservation: Initial Screen' in SAP. At the top, there is a 'New Item...' button. Below it, the 'Base date' field is set to '10/31/2012' and the 'Check against cal.' checkbox is checked. The 'Movement Type' field contains '311' and the 'Plant' field contains 'BP02'. A 'Reference' section is visible at the bottom, with a 'Reservation' field that is currently empty and highlighted in yellow.

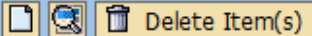
3. Press **Enter** key.

4. In the **Create Reservation: New Items screen** make the following entries:

Field Name	User action and values	Comment
Rcvg SLoc		Storage Location at which you wish to move the material
Goods Recipient		Specifies the recipient for whom the material is destined.
<b>Items</b>		

Material	Choose from the dropdown list	Code of the material that you want to be reserved.
Quantity	Numeric value	Enter the quantity to be moved in any unit of measure for the material.
SLoc	Choose from the dropdown list	Storage location at which the material is stored.
Batch	Choose from the dropdown list	Batch or valuation type of the material that is to be reserved.
M	Tick Box	If you want to prevent a goods movement in respect of this reservation item, you must deselect the field.  If you want to allow a goods movement in respect of this reservation item, select the field.

### Create Reservation: Collective Processing



Movement Type  TF trfr within plant

Goods recipient

Rcvg SLoc

**Items**

Itm	Material	Quantity in	UnE	Plnt	SLoc	Batch	M
1	RM088-00000021	10	KG	BP02	0065	<input type="text"/>	<input checked="" type="checkbox"/>
2	<input type="text"/>	<input type="text"/>		BP02	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
3	<input type="text"/>	<input type="text"/>		BP02	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>


5. Click the **Enter** key. The screen moves to **Create Reservation: Details screen**. Otherwise, click the **Choose**  icon.

6. In the **Create Reservation: Details screen**, make the following entries:

Field Name	User action and values	Comment
Requirement Date	Date value	Specifies the date on which the requested quantity of material is required.
Text	Indicate Meat Grade, if applicable	Contains an explanatory text on the line item.


## Create Reservation: Details 0001 / 0001

	<b>New Item</b>		
Movement Type	311	TF trfr within plant	
Plant	BP02	Valenzuela 2 (P2)	
Material	RM088-00000021	Garlic	
Stor. Location	0065 Canng Processing	Batch	
<b>Quantity in</b>			
Unit of Entry	10	KG	<input type="checkbox"/> Qty is Fixed
Stockkeepg Unit	10	KG	
<b>Further Information</b>			
Reqmt Date	10/31/2012		
<input checked="" type="checkbox"/> Mvt Allowed			
Recipient		Unl. Point	
Text			

7. Click the **Save**  icon to save the reservation.
8. Note the reservation number that will be generated.

### Result

Reservation for the material has been created.

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